

Thank you for your interest in volunteering as a chaperone for the Downtown West Marching Band!! Please fill out the volunteer form at [West Band Chaperone Form](#) to let us know of your availability. In general, we will contact you one week prior to the event to re-confirm your availability and the week of the event about chaperone Report times.

Please note that as per [Downtown School District Board Policy](#), all volunteers are required to obtain the necessary Criminal History (Act 34) and Child Abuse (Act 151) clearances to chaperone events. Please use the following links for Information and Applications:

[Criminal History Background Check Instructions](#)  
[Request for Criminal Record Check Application – Act 34](#)  
[Pennsylvania Child Abuse Clearance Information](#)  
[Pennsylvania Child Abuse History Clearance Application– Act 151](#)

If you have a copy of the clearances filed with the school district within the last five years, you do not need to apply for the clearances again, copies of the clearances will be sufficient. You will not be asked to chaperone if we do not have these clearances. Please complete the clearance forms as soon as possible and get copies of your clearances to Rita Eng or Donna Beard at your earliest convenience. Contact us at [westbandaides@gmail.com](mailto:westbandaides@gmail.com) to make arrangements to get your clearances to us and with any questions you may have about chaperoning.

**Please note that as of July 2014, the School Board Policy requires that all volunteers fill out an [Act 24 \(Arrest or Conviction Report and Certification Form\)](#) every school year.** Please be sure that your documents are filed with the office and we have a copy for our files so that you may participate and volunteer as a band chaperone. In addition, a new Tuberculosis clearance requirement was adopted by the Board in July 2014, details of this new requirement are being clarified by DASD Administration, we will update chaperones about this requirement as details become available.

Thank you!  
Rita Eng and Donna Beard  
Downtown West Band Bus Chaperone Coordinators